

currently registered in a “local” (city or county) domestic partnership registry with one partner, the applicant should seek legal advice before entering into a State-recognized domestic partnership with a different partner. Partners who married each other in another state can apply for domestic partnership status in Wisconsin. The partners should not declare their marital status as “legally married” at the time of application, because only unmarried persons may register a domestic partnership.

Completing the Declaration

Once the County Clerk issues the Declaration of Domestic Partnership, the partners sign the declaration in the presence of the County Clerk or Deputy County Clerk. The partners then file the completed declaration with the Door County Register of Deeds. There is no time limit for filing the declaration after it has been issued; however, the domestic partnership does not go into effect until the date the declaration is accepted and filed. The partners can purchase certified copies of the declaration at the Register of Deeds Office to use as proof of the domestic partnership. Copies may also be purchased at the State Vital Records Office.

VITAL RECORDS

How to obtain Birth/Death Certificates:

If the birth/death occurred in **Door County** contact:

Register of Deeds
421 Nebraska Street
Sturgeon Bay WI 54235
Telephone: 920-746-2270

If the event occurred elsewhere in the State of Wisconsin contact the Register of Deeds in that county or go to:

www.dhfs.wisconsin.gov/vitalrecords

If the birth/death occurred in another State go to: www.cdc.gov/nchs

How to obtain a Termination Certificate:

See How to obtain a Birth/Death Certificate above.

How to obtain Divorce judgments:

Copies of final Divorce judgments are available from the county where the event occurred. To obtain divorce judgment from **Door County** please contact:

Clerk of Courts
1205 S Duluth Ave
Sturgeon Bay WI 54235
Telephone: 920-746-2205

If the divorce occurred elsewhere in the State of Wisconsin contact the Clerk of Courts in that county or go to:

www.dhfs.wisconsin.gov/vitalrecords

If the divorce occurred in another State go to: www.cdc.gov/nchs

DOMESTIC PARTNERSHIP INFORMATION



This Pamphlet is provided by the
Door County Clerk's Office
Door County Government Center
421 Nebraska Street
Sturgeon Bay, Wisconsin
920-746-2200
www.co.door.wi.us

Office Hours – Monday through Friday
8:00 A.M. to 4:00 P.M.
Appointments Required

Applicants must apply in person at the County Clerk's Office in the county in which they have resided for the past 30 days.

Where to Apply

Domestic Partnership Declarations are issued weekdays, BY APPOINTMENT, between 8 a.m. and 4 p.m. in the Door County Clerk's Office, Room A113, Door County Government Center, 421 Nebraska Street, Sturgeon Bay.

Fees

The non-refundable declaration fee of \$75.00 is payable at the time of application by cash or check. Partners apply together and in person. Both parties must live in Door County in order to apply here. The Declaration will be issued 5 business days after the date of application. A waiver of the waiting period may be granted for an additional \$10.00. The Declaration does not become effective until it is filed with the Door County Register of Deeds.

Who May Apply

Both parties must be at least 18 years of age and must be competent to enter into a legal contract such as a domestic partnership. Neither party may be married. Neither party can be in a current legal domestic partnership with another party. The parties must share a common residence. The parties must be of the same sex. The parties cannot be closer in relationship than second cousins (even if they are related by adoption or by half-blood).

Requirements

1. Certified copy of birth certificate issued by the state or county in which born. If the birth certificate is in a foreign language, it must be translated in English and certified by a translator.
2. Current (non-expired) photo identification
3. Proof of where you have physically lived for the 30 days prior to application, such as a drivers' license, lease or utility bill that is over 30 days old. You must also know the name of the city, village or township where you reside.
4. Proof of how last domestic partnership or marriage ended. If in a previous domestic partnership, we must see a Legal Termination of Domestic Partnership. If previously married we must see a judgment of divorce, legal annulment, or death certificate from most recent marriage.
5. Social Security number.
6. Names of parents, with correct spellings, including middle names and mother's maiden name.
7. If one or both of the applicants doesn't speak English, a third party needs to interpret at the time of application. Partners may not translate for each other.

Validity

There is a 90 day waiting period between the date a termination of domestic partnership is filed at the Register of Deeds Office and the date that a party can enter into a new domestic partnership. There is no waiting period between the death of a domestic partner and the application for a Declaration of Domestic Partnership. There is no waiting period between a divorce or annulment from a former spouse and application for a Declaration of Domestic Partnership. There is no waiting period if the domestic partnership ended because of the subsequent marriage of one of the domestic partners.

Partners already registered as domestic partnership in another state or a local domestic partner registry in Wisconsin or are married to each other in another state are not automatically transferred to the State's Domestic Partner Registry. Couples who want to register under the Statewide Domestic Partnership program must follow the same process as described above. The applicants should not list the prior local partnership registration when answering the question "Number of this domestic partnership". If the applicant is currently a party to a legal domestic partnership with a different partner, in another state, the applicant should review the laws of that state before entering into another domestic partnership in Wisconsin. If the applicant is